



Welcome to your Coach-training program!

We offer 2 forms/styles of obtaining your certification:

- Conference Style Training- Where you will have one-on-one training via conference calling option. We will conference every week, teaching and reviewing all lessons.
Duration: This process is 10 weeks.
- Seminar Style Training- Where you will be in a class setting with a maximum of 10 students.
Duration: 2 day training (Friday & Saturday)

Conference Training

This style of training is ongoing. You can register for this throughout the year.

You are welcome to begin your training at anytime. Remember to work at a pace that is good for you.

We should also note that you may feel a little overwhelmed when you first view all the materials you have at your disposal, but keep in mind that your lessons will walk you through any information you will need to know to become a successful self-employed coach.

Accessing Your Online Student Resource Center

As soon as a bonus for registering with us, you can visit our Student Resource Center, the Life Enhancement Coaching Institute (LEG) for access to numerous coaching resources.

Simply log onto <http://www.lifeenhancementcoachinginstitute.com>

to access the online Become A Coach Resource Center.

Seminar Training

We will offer this type of training a few times a year.

*Inquire for the date of our next seminar style training class.

Student Registration and Student Agreement

Please complete the Student Agreement and return them to your instructor prior to beginning your studies.

Program Topics

The following will be taught during your program:

How to coach

What coaching is?

How to give advice

How to create a strategy for success

How to market your practice

How to list and price your services on your website

Your Instructors

Your instructors are LEROY ALLEN

To connect with your instructor please dial 443-240-2024 or 301-383-0787

Program Rules and Guidelines

ASSIGNMENTS

LIST YOUR ASSIGNMENT POLICIES

Example:

- Assignments count for 50% of your total score. Submit all assignments to receive a perfect 50/50.
- Assignments are to be turned in at the end of your program along with your final exam
- The recommended format for submitting your work is by email

FINAL EXAM

LIST YOUR EXAM POLICIES

Example:

- Your final exam counts for 50% of your total score and is to be submitted along with your assignments

HOLIDAYS

- Feel free to email your instructor at anytime as we are generally open on weekends and holidays to accommodate home study students

RESPONSE TIME

• If ever you need something or have questions or any feedback regarding class please contact your instructor who will get back to you within 24 hours, unless it's a holiday or a weekend. Email is the fastest way to receive a response. Often we respond in 30 minutes or less.

GRADUATION

To graduate you need to have completed the following:

- Your assignments and final exam and received a grade of 70% or higher
- Be paid in full

CERTIFICATION

Upon graduation you will receive:

YOUR CERTIFICATION!

Thank you the decision to train with us!! Happy learning!

Leroy Allen - President

Life Enhancement Coaching Institute

Helping you make a difference in the lives of others.